You are looking at an example of how to prepare your Journal paper

Please follow the paper guidelines and formatting instructions

- You must be a current undergraduate student at UNC Asheville to publish in this journal.
- Maximum page length is 25 pages
- Single spaced
- One inch margins
- Document – Times New Roman size 10,
- Heading size 9,
- Headings within your document size 12, bold.

Application and Paper Deadline to Submit:

- The UNC Asheville Journal of Undergraduate Research will be available in late October.
Abstract
Throughout its history, the YWCA (Young Women’s Christian Association) has been a pioneer in the United States by serving as an avenue for women’s empowerment. By the late 19th century, YWCA programs had spread across the United States, offering facilities for African American, Native American, and white women. However, at first, these facilities were separate. The YWCA facilities in Asheville, NC did not differ from this rule. In 1906, the white branch of the YWCA was founded in “Henrietta House.” Almost two decades later, the Phyllis Wheatley Branch for Negroe was founded in 1922, as an outgrowth of the Employment Club, a group that found work for members and sponsored recreational programs. By utilizing YWCA Archives, this paper will discuss the early history of the Phyllis Wheatley Branch, noting how it fought to promote the leadership of African American women and the interests of the African American community in the midst of the Jim Crow South.

1. Body of Paper
Microsoft 2000 or higher is required for preparing your paper.

There is no minimum page length. The maximum page length is 25 pages. (No exceptions). Paper is single-spaced, full justified, no indents on first paragraph in each section, use 8-1/2 x 11” (US letter paper). Times New Roman in font size 10 for text. All margins 1”. Please send paper as an email attachment to mlemaste@unca.edu.

In most cases do not use personal pronouns. Personal pronouns are not accepted in your abstract. Even in those disciplines where personal pronouns have become accepted use with care. Overuse is not acceptable.

The first sentence in any section is NOT indented. Starting with the second paragraph in the same section indent 3 spaces, NOT five spaces. DO NOT TAB

1.1. Editorial Standards And Introduction:
Published papers will reflect genuine undergraduate student research. Inferences, general application of results, and investigator's observations must be supported by data and references. Acceptance or rejection of the authors’ hypothesis must be fully supported and not biased opinion.
2. Main Headings

Main headings are in font size 12, bold, upper and lower case. Skip one line between heading and paragraph using no indent to the first paragraph. Suggestions for headings: Introduction, Methodology, Data, Conclusion, Acknowledgements, and References

2.1. Secondary Headings

Secondary headings are in font size 12, and not bolded

2.1.1. tertiary headings

Tertiary headings are in font size 12, italic, and lower case.

2.2. Tables, Equations, Figures, Graphs, Or Pictures

Insert your tables, equations, figures, graphs, or pictures into your document where indicated in the text. We do not accept appendices.

Equations should be referred in the text as equation (1), be indented six spaces, and numbered in parentheses. Equation numbers are right justified. There are two spaces between text and equations.

\[ F = ma \]  \hspace{1cm} (1)

Numbers and captions should appear above each table in lower case, e.g.

Table 1. Comparison Of Evaluation Measures For Diverse Vs. Non-Diverse Urban Water Systems

<table>
<thead>
<tr>
<th>Measures</th>
<th>Diverse Average</th>
<th>Count</th>
<th>Non-Diverse Average</th>
<th>Count</th>
<th>Significance Test Used</th>
<th>Statistically Significant</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water Rate Annual Cost</td>
<td>$220.95</td>
<td>46</td>
<td>$205.39</td>
<td>47</td>
<td>t-test</td>
<td>No</td>
</tr>
<tr>
<td>Water Rate Adjusted for CPI</td>
<td>$196.34</td>
<td>34</td>
<td>$196.72</td>
<td>25</td>
<td>t-test</td>
<td>No</td>
</tr>
<tr>
<td>Unit Price ($/1000 gal)</td>
<td>$2.21</td>
<td>46</td>
<td>$2.06</td>
<td>47</td>
<td>t-test</td>
<td>No</td>
</tr>
<tr>
<td>Unit Price Adjusted for CPI</td>
<td>$2.05</td>
<td>34</td>
<td>$1.99</td>
<td>25</td>
<td>t-test</td>
<td>No</td>
</tr>
<tr>
<td>EPA Violations</td>
<td>33.33%</td>
<td>33</td>
<td>25.00%</td>
<td>36</td>
<td>proportions</td>
<td>No</td>
</tr>
<tr>
<td>Wellhead Protection Program</td>
<td>59.09%</td>
<td>22</td>
<td>68.97%</td>
<td>29</td>
<td>proportions</td>
<td>No</td>
</tr>
</tbody>
</table>

Figures and their captions should be centered as illustrated in the example (Figure 1) below. Captions should also appear as illustrated below with all but the first word in the caption in lower case. Captions should be brief and descriptive. Comments on the figure should be left justified one line below caption. Paper text would then begin one line below comment. Landscape orientation is preferred. However, for some photographs landscape is not appropriate.
Figure 1 Of all neuron-muscle pairs with an overall unit effect, most maintained this effect in correct trials (CT) or error trials (CE) (maroon bars); however, overall unit effects (AT) were just as likely to be lost as maintained in error trials only, but were almost never lost during correct trials only (green bars). Of neuron-muscle pairs with no overall unit effect, almost none produced an effect only during error bars, but some did produce an effect only during correct trials (blue bars).

3. Acknowledgements

The author(s) wish to express their appreciation to ....

4. References

Footnotes are not acceptable. To cite a reference in your paper use a superscript number\(^1\). We do not accept roman numerals, or parenthetical notations (Smith, Roberts 2004).

References are required. The preferred style for citing references is the Note (N) format found in the Chicago Manual of Style, 15th ed. Use endnotes as opposed to footnotes, following the examples below. You are encouraged to consult the Chicago Manual of Style for additional examples not provided here.

You may opt to use another style better suited to your discipline (American Chemical Society, American Institute of Physics, etc.) provided that references are numbered and appear at the end of the paper.

Use superscript numbers in the body of your paper to note references – like this\(^1\). Do not use parenthetical notation like this: (Doniger 1999, 23).

Books (examples for)

2. Ibid., 25.

Journals (Print) (examples for)

Journals (Online) (examples for)


Magazines (examples for)


Newspapers/News Services (examples for)


Web Resources (examples for)


Videocassettes and DVDs (examples for)


Interviews (examples for)
